

Hot Jobs

April 22, 2025

New Jobs In Orleans County



Important Links Facebook



Website

OrleansNY.gov/
JobDevelopment



Important Dates This Week

4/24/25 10a-12p	DOL Mini Job Fair (pg 5)
5/12/25 8a - 5p	RRP Cert Course Batavia (pg 4)

Private Duty LPN/LVN Nurse

Aveanna Medina
\$26.00-\$28.00/hour
Must have and maintain an active, unencumbered license (LPN/LVN) in NY state, current CPR certification (with hands-on component), TB skin test (current in last 12 months) and reliable transportation. Six months of prior hands-on nursing experience is preferred but not required.

To see information about job duties, benefits, or to apply: [Click Here](#)

Shift Lead

Walgreens Medina
\$17.00-\$19.00/hour
Full time position
Qualifications include one year of prior leadership/supervisory/ or retail key holder work experience; must be fluent in reading, writing, and speaking English.
Candidates are preferred to have knowledge of store inventory control. To see a list of potential duties and expectations, or to apply: [Click Here](#)

Packaging Associate

Aerotek Holley
\$17.54-\$19.04/hour
Full benefits from Day One and potential for regular raises. 12 hour shifts on a rotating 2-3-3-2 schedule and schedule is provided for the entire year, allowing you to plan accordingly. Position involves moderate physical effort. Position is fully onsite in Holley. For more information or to apply: [Click Here](#)

Other Opportunities

PT Cashier/Stocker

Aldi Medina
\$19.50/hour
Must be 18 or older and able to provide prompt and courteous customer service. Must have excellent verbal skills and be able to work independently as well as within a team environment.
HS Diploma or equivalent preferred. Prior work experience in a retail environment preferred.
Benefits and pay increases are outlined. For more information or to apply: [Click Here](#)

Home Health Aide

HCR Home Care Albion
PT, \$18.10-\$22.00/hour
HS Diploma or equivalent preferred, completion of approved PCA or HHA program with certification as designated by the NYS Department of Health
Must have valid Driver's License and reliable transportation. Must have worked in a certified HHA or PCA capacity within the last 24 months. For more information, or to apply: [Click Here](#)

Shift Leader-Late Night/ Closer, Restaurant General Manager, Team Member- Opener/Daytime, Team Member-Late Night Closer, Assistant General Manager, Area Coach, Shift Lead, Service Champion, Food Champion

Taco Bell Albion
Must be at least 16 years old
\$15.50-\$18.00/hour depending on position (Manager and Area Coach are salaried). Earn more as a closer!
For information about each position's requirements, or to apply: [Click Here](#)

Other Openings

Team Member

Tractor Supply Medina
\$15.75 - \$18.20/hour
No experience required. HS diploma or equivalent preferred, but not required. Must be able to read, write, and count accurately. For more info or to apply: [Click Here](#)

Cook

Orchard Rehabilitation and Nursing Center, Medina
\$16.75/hour
HS Diploma or equivalent required, 1 year dietary experience preferred. For full list of duties, responsibilities, benefits, and to apply: [Click Here](#)

Planner

Orleans County Planning & Development, Albion
\$25.46-\$27.21/hour
Position requires independent responsibility and a high level of professional performance in planning, assigning, reviewing, coordinating, facilitating and undertaking a variety of complex planning tasks. The incumbent is either assigned to lead major projects or complete phases of projects. Does related work as required.
For full job description: [Click Here](#)
For application: [Click Here](#)

Community Action of Orleans & Genesee

Head Start Bus Drivers

Batavia/Albion/Medina
\$17-\$21/hour Current CDL required. To see more information or to apply: [Click Here](#)

Teacher Assistant / Bus

Monitor / Floater
Batavia/Albion/Medina
FT, PT, and On-Call openings
\$15/hour. Must be at least 18 years of age and have HS Diploma or equivalent. To see more information or to apply: [Click Here](#)

Administrative Assistant I

Central NY Psychiatric Center through NY State, Albion
\$39,215 - \$56,743/year
Admin tasks including: Answering phones and providing info to callers, taking messages, managing calendars, creating/ managing paper and electronic filing systems, preparing correspondence, maintaining inventory of office supplies, other tasks as needed. Background checks will be required. For full list of qualifications as well as how to apply, [Click Here](#)



Work For Orleans County!

Upcoming Civil Service Exams

- ◆ **Correction Officer**
Last Filing Date: 05/13/2025
- ◆ **Probation Officer**
Last Filing Date: 05/21/2025
Written Exam date: 06/28/2025
- ◆ **Account Clerk, Account Clerk Typist, Caseworker, Clerk, Computer Specialist, Custodian, Keyboard Specialist, Secretary I, Water Treatment Plant Operator Trainee**



View all information and job openings at: [Orleans County Personnel Department](#)



Please reach out to us at:

OCJDA@OrleansCountyNY.gov

If you would like to have your job(s) listed please send us:

Business Name, Location, Opening(s), Hours/Shifts available, Compensation information, and Job Requirements.

Please let us know when positions are filled so they can be removed.

Thank you!

Empire Coating (Albion)
Production Inspection

\$17.00-\$20.00/hour
M-F 7:30am - 4:00pm

Industrial Painter

\$17.00-\$25.00/hour
M-F 7:30am - 4:00pm

For more info or to apply visit:

[Production Inspection](#)

[Industrial Painter](#)

Apprenticeship Opportunities

NYS DOL

Opportunities for applicants starting as young as 17 years old! To learn more about meeting dates and times as well as qualifications, please visit:

[Apprenticeship Opportunities](#)

Seasonal Office

Administrator

Growthmark FS Knowlesville

\$16.00-\$18.50/hour

Requires HS Diploma or equivalent and 1-3 years+ of clerical related work experience (professional communication skills, typing proficiency, and knowledge of Microsoft Office programs). Must have and maintain valid driver's license and satisfactory driving record. For additional job details or to apply: [Click Here](#)

Summer Teller

Five Star Bank, Albion

\$16.00 - \$18.00/hour

For more information, or to apply, [Click Here](#)

Machine Operator - Laid Scrim

Saint-Gobain Albion

Training on Day Shift but position will be Night Shift (5p-5a) \$22.00/hour starting pay Weekday Shift Diff for Night Shift is \$0.55/hour, and there is a Weekend Shift Incentive of \$1.20/hr differential, OT possibilities with 1.5x base pay! HS Diploma or equivalent, must have basic operating knowledge and understanding of manufacturing operations. For full duties and description of position as well as to apply: [Click Here](#)

General Production Worker

Aerotek, Medina

3rd Shift (M-F, 10p-6a)

\$16.75/hour

Must be able to lift 25lbs with minimal walking, and bend/twist/lift repeatedly
Good hand/eye coordination and motor skills
Preferably candidates will have experience with hand tools and inspection
Must also be able to read, write, and communicate effectively
Benefits may be available

For more information or to apply: [Click Here](#)



Orleans County Department of Social Services

WE ARE HIRING

ACCOUNT CLERK (\$16.93-\$18.16/hr):

Assist clients and performs standard account keeping procedures in our Child Support Unit

CASEWORKER (\$22.70-\$24.26/hr)

Provides social work services for individuals and/or their families including children to assist them with their economic, emotional, social and environmental difficulties

CLERK (\$15.84-\$16.93/hr)

Performs clerical tasks in our Temporary Assistance Unit

SOCIAL WELFARE EXAMINER (\$19.45-\$20.80/hr)

Assist clients on a continuum basis to overcome barriers to self-sufficiency

SCAN OR
CLICK HERE!



CONTACT ORLEANS COUNTY PERSONNEL OFFICE AT:
Katie.Harvey@OrleansCountyNY.gov • Phone (585) 589-3184 • Fax (585) 589-3183

Equal Opportunity Employer

Attention:

- Property Owners/Managers
- Contractors
- Employees
- Landlords
- Code Enforcement
- Those looking for work in the construction industry

**EARN YOUR EPA
RENOVATION,
REPAIR, & PAINTING
(RRP)- INITIAL
CERTIFICATION AT
NO COST!**



Lead Renovator training is 8 contact hours with classroom, hands-on activities, and an exam.

**MONDAY,
MAY 12TH, 2025
8:00AM- 5:00PM
3837 W. Main St. Rd.
Batavia, NY 14020**

Registration Required- Limited Space Available

For more information or to register for this **FREE** class call [585-344-2580x5555](tel:585-344-2580x5555) or email Health.GOlead@geneseeny.gov

Bring a lunch for a 1-hour meal break.

This training is provided by Environmental Education Associates (EEA). EEA is an United States Environmental Protection Agency (EPA) and New York State accredited training provider.





ATTENDING BUSINESSES

ARC GLOW

CCOR: Companion Care of Rochester

Community Action of Orleans & Genesee Head Start

NYS Office of People with Developmental Disabilities

Oak Orchard Health

Ridge Road Express / Student Transportation of America

Superior Walls of Upstate NY

JOB OPENINGS FOR ATTENDING BUSINESSES

Bus Driver

Mechanic

Child Care

Crane Operator

Camp Counselor

Manufacturer Laborer

Installer

Entry Level Patient
Service Representative

Lifeguard

Bus Monitor

Direct Support
Professional

CDL Driver

April 24, 2025 10:00am – 12:00pm

ALBION CAREER CENTER

458 West Avenue, Suite 3

Albion, NY 14411

americanjobcenter

PLEASE BRING SEVERAL COPIES OF YOUR RESUME. PROFESSIONAL ATTIRE, PLEASE.

For more information about this event, contact Jessica Ramell: 585-344-2042 ext. 4251 | jessica.ramell@labor.ny.gov