

## **GLOW WORKFORCE DEVELOPMENT BOARD POLICY**

**NAME OF POLICY:**        **WIOA Youth in Need of Additional Assistance Definition**

**APPROVAL DATE:**        **3/20/18, 11/19/19**

**EFFECTIVE DATE:**        **11/19/19**

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**Purpose:** The GLOW WDB defines WIOA Youth In Need of Additional Assistance as: Youth who require assistance to complete an educational program and or to secure and retain employment.

- **Out-Of-School (OSY)** - To enter or complete an educational program or to secure or hold employment.
- **In-School Youth (ISY)** - To complete an educational program or secure and hold employment if serving ISY.

Requires assistance to complete an educational program or to secure and retain employment will refer to youth who have one or more of the following:

- A Youth who is failing a core subject **(IS)**
- Is provided Academic Intervention Services (AIS) **(IS)**
- Has been retained at least one grade level in school **(IS)**
- Suffering from substance or medical issues **(Both IS & OS)**
- An expectant Father **(Both IS & OS)**
- A child of an incarcerated parent **(Both IS & O/S)**
- Victim of physical, sexual or psychological abuse **(Both IS & OS)**
- Has been terminated from employment and has been unable to obtain employment in 90 days since separation from employer. **(OS)**

**TA19-2, TEGL 21-16** requires a 5% cap of total newly enrolled ISY in each program year using the “requires additional assistance” however there is no limitations on using the “requires additional assistance” criterion for O/S Youth.

Any service provider using the 5% “requires additional assistance” for ISY must first have GLOW WDB Executive Director approval to ensure that the 5% cap has not been exceeded in the multi-county area.

**Procedure:** Staff that have decided to use the requires additional assistance criteria for ISY will email the GLOW WDB Executive Director with the customers ID#, enrolling barrier from the list above, and the date that services will begin. The GLOW WDB Executive Director will give final approval and will send the decision back via email. This final approval will be kept in the customer file.

**References:**

- Workforce Innovation and Opportunity Act Section 129 (a) (3) (B)
- 20 CFR Sec. 681.300
- 20 CFR Sec. 681.310
- TA 9-2