



GLOW Workforce Development Board

Approved Meeting Minutes 9/17/19

Genesee Community College – Room T102, Batavia

Members Present: Dave Rumsey, Genesee County Department of Social Services; Tim Anderson, Walsh Insurance; Darren Burdick, NYS DOL; John Cima, GV Partnership for Education; Norb Fuest, Appletree HR and Safety Consultant; Bob Molisani, Caledonia-Mumford School District; Kathryn Ribbeck, OATKA Milk; John McGowan, GCC- Best Center; Marcell Taylor, Pathstone; Tom Thomas, Union Rep; Heather Heineman, Barilla; Jim Pierce, Wyoming Economic Development; Jason ReQua, Bricklayers and Allied Contractors Local Union #3; Tim Winters, WNY Energy

Excused: Janet Olivieri, Lori Bush, Mary Williams

Non-Members: Teresa Van Son, GC Career Center; Kelly Kiebala, Orleans County Job Development; Rosemary Shader and Beth Caton, Wyoming County Community Action; Chuck Pasquale, GV BOCES

CEOs/Representative Present:

CEOs Excused:

Staff Present: Jay Lazarony, Michele Nichols; Kristine Langless

Welcome and Introductions

Norb called the meeting to order at 4:32 p.m. There was a quorum at the meeting.

Minutes of 6/18/19 GLOW WDB Meeting

Dave Rumsey made the motion to approve the 6/18/19 meeting minutes as presented; Bob Molisani seconded the motion, all GLOW WDB members present at the meeting were in favor, and the motion was carried. The 6/18/19 GLOW WDB Meeting minutes are approved.

New Member Recommendations

- John McGowan, Director of BEST Center, GCC is being nominated to replace Reid Smalley as Higher Education Providing Workforce Activities Representative
- Jason ReQua, VP for BAC Local 3NY is being nominated to replace Anthony DiPerna as Apprenticeship/Labor Union Representative

VOTE> All members present at the meeting were in favor of approving John McGowan and Jason ReQua as GLOW WDB members. Welcome to the GLOW WDB!

GLOW WDB Finance Committee Recommendations

GLOW WDB Oversight and Monitoring Plan

The policy was sent to members prior to the meeting. Jay noted that DOL Q&A had some additional amendments, which are highlighted. He noted that one of the amendments includes that Subrecipients are prohibited from contracting WIOA funds with other entities. **VOTE>** All members present at the meeting were in favor of approving the GLOW WDB Oversight and Monitoring Plan as presented.

GLOW WDB Budget Modifications

The Budget Modifications were sent to members prior to the meeting. Jay noted that these modifications are for “end of the year cleanup” adjusting budget line items from P.Y.2018 budgets. Any funds (carryover) that were unspent in P.Y.2018 are transferred into GLOW WDB Training Expenses. They were sent to DOL Q&A and no comments were received. **VOTE>** All members present at the meeting were in favor of approving the budget modifications as presented and are approved.

Amended P.Y.2019 GLOW WDB Budget

The amended P.Y.2019 GLOW WDB Budget was sent to members prior to the meeting. The amended budget includes P.Y.2018 budget modifications with the P.Y.2019 subrecipients’ staff and operational budgets that were approved in June.

GLOW WDB Executive Director’s Updates

- Jay reviewed GLOW’s monthly spending tracker report through July, 2019, which was sent to members. He noted that this now includes the amount of funding GLOW has approved for customers, number of enrolled vs. the service providers contracts, and the types of training approved as well as where the training will occur. The EMRs will not be sent out unless requested. To date, a total of \$25,077 of youth activities have been approved that includes work experience, supportive and incentive funds with 57 carry-in youth and 9 new youth enrolled - Jay noted that typically new youth enrollment during 1st quarter of program year is slow due to summer program but there is a requirement that 50% of contract must be fulfilled by end of December or corrective action will go into place. A total of \$133,002 Adult/DLW training funds have been approved for 55 customers – this is 71% of contract fulfilled. Everyone trying to push employer based training. Off to a great start! There have been a few glitches with the new process but it’s going well.
- GLOW is exceeding performance measures benchmarks – at or above from other areas. DOL held a conference call with top areas including GLOW to discuss how we are doing so well – one thing that GLOW does is meet with services providers and DOL manager on a regular basis to review performance.
- GLOW will start process for filing for incorporation/501c3. All board members of the incorporation have approved to proceed. The incorporated board consists of 4 GLOW CEOs or designee and the 5 GLOW WDB Executive Committee members. We have the funds for the costs of filing. Marcell Taylor is going to assist in this process. Norb noted that incorporation/501c3 will give us the ability to apply for other grants to assist with other funds than WIOA.
- GLOW with Your Hands is next Tuesday, 9/24/19 with 1,000 students from GLOW schools and one from Niagara and 52 vendors attending with hands on activities such as a climbing utility pole, pouring concrete for a walkway, and building a furnace. This has been a year-long planning process. The NYS Workforce Development Director (in charge of \$175 million WFD\$), Madhuri Kommareddi, is attending the event as well as Senator

Gallivan, Senator Ortt, Senator Jacobs, Senator Razenhofer, Assemblyman Steve Hawley. Anyone wishing to attend please let Jay know for VIP admittance. This is a closed event.

Member Go Around

John McGowan, GCC – The BEST Center– They are working with 15 companies for training incumbent workers upgrading skills with their SUNY Grant. They just completed DOL Safety Grant. They will apply for CFA for first time. He shared flyers for open enrollment/online courses this fall. Jay noted we are also working with BEST Center with NY Inspire Grant for medical courses.

Jim Pierce, Wyoming Economic Development – A lot of solar, wind, and battery storage projects.

Teresa Van Son, GC Job Development Bureau – The GC Career Center is holding Job Fair Wednesday, 9/18/19, 4 – 6 p.m. with 19 employers.

Rose Shader, Wyoming County Community Action – They started a Care Coordinator pilot program through a grant that focuses on individuals living in rental/subsidy properties to provide progress management.

Beth Caton, Wyoming County Community Action – They had 35 youth in their summer program.

Jason ReQua, Bricklayers and Allied Contractors Local Union #3 – Working on a campaign to bring in more candidates for apprenticeship programs. Applicants are low and they are trying to reach out to recruit more candidates at schools, colleges, etc.

Steve Hull, Morton Salt – Business is good and they are hiring.

Kelly Kiebala, Orleans County Job Development Agency – They have a new Sr. Account Clerk, Kimberly Meyers. The Orleans Job Fair is on 11/7/19. They had 49 youth in their summer program.

Bob made the motion to adjourn the meeting at 5:08 p.m.; Darren seconded the motion; all members present at the meeting were in favor. The meeting adjourned at 5:08 p.m.

Next Meeting: Tuesday, 11/19/19, 4:30 – 5:30 pm at GCC – Room T102.