



## **GLOW Workforce Development Board Meeting LeRoy Country Club, LeRoy 6/18/24 Approved Meeting Minutes**

**Members Present:** John Cima, GV BOCES; Norb Fuest, Appletree HR and Safety Consultant; Darren Burdick, NYS DOL; Patti Fales, BMP America, Inc.; Kristin Grose, Orleans Community Health; Christina Lyon, ACCES-VR; Holly Mitchell, Advanced Rubber Products; Rae Frank, Genesee Region Independent Living; Holly Nenni, Orleans DSS; Jim Pierce, Wyoming Economic Development Center

**Excused:** Dan Ireland, Molly Haungs, Jennifer Wakefield, Heather Heineman, Janet Olivieri, Steve Hull  
Absent-Tom Thomas, Robert Sotir

**Non-Members:** Kelly Kiebala, Orleans County Job Development; Beh Caton, Wyoming County Community Action; Ryan Snyder, LC Office of Workforce Development; Teresa Van Son, GC Job Development; Jessica Ramell and Jason Kirchhoff, NYS DOL; Nicole Alioto, CEO, Alla Breve Consulting

**CEOs/Representative:** Ken DeRoller, Orleans County Representative

**CEOs Excused:** Shelly Stein, Becky Ryan

**Staff Present:** Jay Lazarony, Kristine Langless, Michele Nichols

### **NYSDOL Business Services Presentation on Virtual Reality Headsets with Jason Kirchhoff and Jessica Ramell**

Jason and Jessica demonstrated and provided ways businesses and organizations can utilize the Virtual Reality Headsets. A Virtual Training Facility Occupation List was distributed at the meeting, which are available on the VR Headsets. If you would like to utilize these headsets, please contact Darren Burdick. It was noted that they do not believe they are available in other languages other than English or adaptable for individuals with disabilities at this time.

Jay introduced Nicole Alioto from Alla Breve Consulting, which was provided a grant to develop best strategic practices in workforce development.

Norb called the meeting to order at 5:15 pm. There was a quorum at the meeting.

## Approval of Draft GLOW WDB Meeting Minutes of 5/21/24

The 5/21/24 GLOW WDB Meeting minutes were sent to members prior to the meeting. Holly made the motion to approve the 5/21/24 minutes as presented; John seconded the motion, all members present at the meeting were in favor, and the motion was carried. The 5/21/24 GLOW WDB Meeting minutes are approved as presented.

Recommendations from Finance meeting held on 6/1`/2024: All recommendations were sent to members prior to the meeting.

- ***GLOW WDB PY2023 Transfer Request***

The transfer request of \$175,000 DLW funds to Adult Funds was sent to members prior to the meeting with approval from the Finance Committee. The transfer request has been revised to transfer \$100,000 DLW Funds to Adult and was distributed at the meeting. Jay noted that the request was revised after discussion with FOTA. Jay noted that GLOW will pass the 80% spending requirement this year for an additional \$200,000 of Incentive Funds for training, which now is a total of \$400,000 in Adult/DLW Funds for PY2022 and PY2023 for reaching NYS Performance benchmarks. Jay reported that this will serve 100 customers at \$3,000 tuition and \$750 supportive services. GLOW serviced 201 customers in \$400,000 WIOA funds for training this year as well as \$180,000 in additional funds such as ARPA, Orleans Government, and WCCA grants! He noted only 2 trainings were not approved. Norb congratulation Jay and the service providers for achieving these incentive funds based on performance standards! **VOTE>** Jim Pierce made the motion to approve the transfer request of \$100,000 DLW Funds to Adult Funds; John Cima seconded the motion; all members present were in favor of the motion, and the motion was carried. Jim congratulated WDB Staff and service providers with applause! The PY2023 transfer request of \$100,000 DLW funds to Adult Funds is approved.

Darren noted that he would like to provide how allocations are distributed from USDOL to NYS DOL to regional localities as there has been discussion on it due to decreased funding. He will send out an email to members to review how it is based on different UI criteria, etc. It was noted that Chautauqua County was the only WDB who's allocation was increased this year. Ken noted he would like information to pass onto Congresswoman Claudia Tenney. Norb noted that one funding source would be nice!

Jay noted that he is working on Ralph Wilson Grant to bring in extra funds. It is hard to find grants that support staff and operational expenses and these expenses will continue to increase.

### *PY2024 GLOW WDB Slate of Officers*

The PY2024 GLOW WDB Slate of Officers was sent to members prior to the meeting, which have agreed to serve another two- year term:

Norb Fuest, GLOW WDB Chairman

Holly Mitchell, GLOW WDB Vice Chairman

Jim Pierce, Secretary

Jay noted that any member who wishes to serve as Chairman or Vice Chairman must be a business member and Secretary can be public or private representative.

Darren Burdick asked if there were any other nominations from the floor three times.

**VOTE>** Rae Frank made the motion to approve the PY2024 Slate of Officers as presented; Holly Nenni seconded the motion; all members present at the meeting were in favor, and the motion was carried.

The PY2024 GLOW WDB Slate of Officer is approved as presented. Congratulations!

Norb announced that Jay has given his notice to retire in June 2025. We will continue to move forward and he will keep everyone posted regarding looking for a new director in the next year. Norb appreciates everyone here that supports the efforts of the GLOW WDB and the GLOW region!

### **Partner Updates**

**Teresa Van Son, GC Job Development Bureau** – The GC Career Center next Job Fair is 7/18/24 from 2 – 4 pm. The Summer Youth Employment Program is in fully swing to get youth into employment. If you are interested in having a youth work at your worksite for the summer, please let her know.

**Beth Caton, Wyoming County Community Action** – Their next job fair is next Tuesday, 6/25/24. They are also working on Summer Youth Employment Program.

**Kelly Kiebala, Orleans County Job Development Agency** – Their next job fair is in October as they do not have in the summer. They are working on Summer Youth Employment Program with increased applications! They are in process transitioning staff to different positions, etc.

Norb reported he is continuing to meet with the NYS WDB (SWDB). Teresa requested that he request that NYS provide SYEP funding the start of the program on 5/1 like it is supposed to start as it makes it hard to not be able to start preparing the program with no funding.

Rae Frank made motion to adjourn the meeting at 5:57 pm; Patti Fales seconded the motion; all members present at the meeting were in favor, and the meeting adjourned at 5:57 pm

**NEXT MEETING: Tuesday, September 17, 2024, 4:30 pm** at Genesee Community College, Batavia.