



GLOW Workforce Development Board

1/19/21 Approved Zoom Meeting Minutes

- Members Present:** Darren Burdick, NYS DOL; Lori Bush, Finger Lakes Cookie; John Cima, GV BOCES; Norb Fuest, Appletree HR and Safety Consultant; Bethanne Guest-Bergum, ACCES; Heather Heineman, Barilla; Steve Hull, Morton Salt; John McGowan, GCC BEST Center; Bob Molisiani, Caledonia-Mumford School District; Kathryn Ribbeck, OATKA Milk; Jason ReQua, Bricklayers and Allied Contractors Union; Dave Rumsey, GC DSS; Jim Pierce, Wyoming Economic Development;; Tim Winters, WNY Energy
- Excused:** Tim Anderson; Mary Ellyn Merle, Genesee Construction; Janet Olivieri, Lapp Insulator; Tom Thomas, Lapp Insulator; Mary Williams, Medina Healthcare
- Non-Members:** Ryan Snyder, LC OWD; Kelly Kiebala, Orleans County Job Development; Beth Caton and Rose Shader; Wyoming County Community Action; Teresa Van Son, GC Job Development; Chuck Pasquale, GVBOCES
- CEOs/Representative Present:** Ken DeRoller, Orleans County Legislature; Becky Ryan, Wyoming County Board of Supervisors Chairperson
- CEOs Excused:** Shelly Stein
- Staff Present:** Jay Lazarony, Michele Nichols; Kristine Langless

Welcome and Introductions

Norb called the meeting to order at 4:32 p.m. There was a quorum at the meeting.

Draft GLOW WDB Meeting Minutes of 11/17/20

Dave Rumsey made the motion to approve the 11/17/20 Draft GLOW WDB Meeting minutes; Bob Molisiani seconded the motion; all members present were in favor, and the motion is carried. The 11/17/20 GLOW WDB Meeting minutes are approved.

GLOW WDB Finance Committee Recommendations

All recommendations were sent to GLOW WDB members prior to the meeting.

GLOW Supportive Services Policy for Adult and DLW and Supportive Services for Youth Policy

Jay reported that language is being added to both of these policies for reimbursement for the purchase of technology (laptop, Chromebook) if needed for training and/or employment. The maximum purchase for technology limit is \$1,000 but the supportive services limit is still \$750 and they wouldn't be reimbursed for more than \$750 for technology equipment. Guidelines were put in for recapture of technology. FOTA did review the policies. **VOTE> All members present at the meeting were in favor of approving the GLOW Supportive Services Policy for Adult and DLW and Supportive Services for Youth Policy, and they are approved.**

Amended P.Y.2020 GLOW Budget Modifications

Jay reported the following modifications to the PY2020 GLOW WDB Budget:

- GLOW received an additional \$4,535.78 in PY2020 NOA DLW allocation
- GLOW received \$10.94 less in the PY2020 NOA Adult allocation.
- GLOW received and additional \$571.53 in PY2020 NOA Admin allocation

VOTE> All members present at the meeting were in favor of approving the modifications that were presented to the P.Y.2020 GLOW WDB Budget, and the P.Y.2020 GLOW WDB Budget is approved.

Jay reported that NYS applied for Employment Recovery National Emergency Grant (ERNEG) and received \$15 million. GLOW received \$34,041.41 in Employment Recovery National Emergency Grant (ERNEG) of which \$30,637.27 will be added to training budget and \$3,404.14 in Admin. GLOW has 2 years to spend it. Mainly for COVID layoffs. **VOTE>** Darren made the motion to approve ERNEG funds to the WDB Budget as presented; Bob seconded the motion; all other members present at the meeting were in favor, and the ERNEG budget is approved.

P.Y.2020 Transfer Request

Jay noted that there is opportunity to request a transfer between Adult and/or DLW funds. Jay would like to request \$100,000 transfer of PY2020 DLW to Adult. Jay noted that Adult funding is utilized much faster than DLW funds and there are some trainings coming up in the near future. Jay did note that when a transfer does go through the funding stays the same until it is actually spent. It will be sent to FOTA for review and they tend to look at accruals to see where spending is at. **VOTE>** All members present at the meeting were in favor of approving requesting a transfer of \$100,000 DLW to Adult.

GLOW RFP Second Renewal

The RFP allows for up to three renewal years. A corrective action for Orleans and WCCA were sent to Orleans with 3 training enrollments short and WCCA with 1 youth enrollment short due to less opportunities due to COVID and/or staff out of the office. Jay has no concerns with upcoming trainings in the next few months and is recommending renewing their contracts for P.Y.2021. We would then request proposals to be voted on at 3/16/21 GLOW WDB meeting. Given the circumstances, GLOW has approved \$355,000 in approved trainings, work experience, supportive services, and incentive payments so far – last year's total was \$400,000. **VOTE> All members present were in favor of contract renewal for current providers as presented; and the GLOW WIOA contracts will be renewed for P.Y.2021 and proposals will be requested.**

GLOW Performance – The GLOW performance summary was submitted and noted corrective actions in place.

GLOW Emerging Worker Committee

Jay noted that Dave Rumsey, GC DSS Commissioner will replace Tim Anderson as Chairperson for PY2021; Nicolette Thomas will replace Linda Hesch for ACCESS-VR; Luke Cantor will replace Kellie Hurrell-Schrader for Iroquois Job Corps who has a new vendor; and Chelsea Elliott will replace Jocelyn Sikorski as she will be leaving Genesee Orleans Youth Bureau to Director at Cornell Cooperative Extension. Samantha Bitterman as youth participant was removed as it is a hardship for her to attend. If anyone knows of a youth who has received WIOA services to serve on the committee please let Jay know. **VOTE>** Bob made the motion to approve the member changes as presented; Lori Bush seconded the motion, all members present were in favor the committee changes area approved.

PY2021 One Stop Operator RFP

Jay reported that the PY2021 One Stop Operator RFP that was approved in November was exhausted on 1/8/21 with no proposals submitted. Genesee Regional Finger Lakes Council is current OSO and has had staff changeover lately and was not able to submit by deadline. FOTA has approved the reissue of the RFP with a new timeline. Jay reminded anyone who is affiliated with GRFLC to abstain from voting. **VOTE>** Steve Hull made the motion to approve the reissue of the PY2021 One Stop Operator RFP with amended timeline; Jason ReQua seconded the motion; Jim Pierce abstained; all other members present were in favor, and the PY2021 One Stop Operator RFP with amended timeline is approved for reissue.

GLOW Memorandum of Understanding

Jay reported that GLOW is in the process of working with all partners on this. It is due 2/26/21

Updates

John McGowan, GCC BEST Center – John reported that their current Mechatronics class at CNC Solutions with 6 student is coming to an end. They will be starting new classes for all 4 phases if anyone interested, let him know. They do have funding opportunities as well.

Tim Winters, WNY Energy – They have been busy as they participated through last April, May and June producing alcohol for sanitizers and are now expanding developing that into their business and will be looking to fill jobs late summer.

Steve Hull, Morton Salt – They did have to shut down one line due to quarantine. They will start hiring again in the next few weeks.

Kathryn Ribbeck, OATKA – Things are doing very well. They are still hiring - brand new created positions: Operators, mechanics, engineers on their website: www.oatkamilk.com/careers

Jay noted the GLOW with Your Hands Virtual website at www.glowwithyourhandsvirtual.com. They had a committee of youth review and critique it who stated that videos should be no longer than 2 minutes. September 28, 2021 is the next GLOW with Your Hands event and we hope that schools will be able to attend.

Dave Rumsey made the motion to adjourn the meeting at 5:12 pm; Lori Bush seconded the motion; all members present at the meeting were in favor and the meeting adjourned at 5:12 pm.

NEXT MEETING: MARCH 16, 2021, 4:30 PM