



Reemployment Services for Veterans Program Request for Applications #9-M Quick Facts

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What is the Reemployment Services for Veterans Program (RSVP) RFA #9-M?

It is an initiative funded through the New York State Department of Labor (NYSDOL) using monies provided under the Workforce Investment Act (WIA). The program provides for the funding of On-the-Job Training (OJT) for New York State veterans who are unemployed or underemployed. These veterans will have been honorably discharged and served on active military duty on or after March 1, 2003. This grants will reimburse the employer for wages paid to eligible full time permanent employees in the OJT program up to \$50,000.00 per company per program year (July 1 – June 30) to cover the costs of such training.

Who is eligible to apply for the program?

This initiative is restricted to businesses with four or more employees in the private sector, either for-profit or not-for-profit that have at least one physical location in New York State. Public agencies—federal, state, county and municipal—are not eligible for this program. The business may not be in violation of any local, state or Federal law and may not be experiencing abnormal labor conditions such as a strike, lay off of workers or reduction of workforce.

What is On-the-Job Training and the intent of this grant?

OJT is training by an employer that is provided to a paid employee while engaged in productive work, only in a job based work setting that:

- Provides knowledge or skills essential to the full and adequate performance of the job
- Provides reimbursement to the employer of up to 50% of the wage rate of the participant for the extraordinary costs of providing the training
- Complies with WIA regulations regarding OJT, found in sections 663.595, 663.700, 663.705 and 663.710.

The skills and experience of the trainee will be taken into consideration to determined the length of the OJT, with six months being the maximum amount of time for the OJT. Any OJTs started prior to an award being made under the RFA will not be considered

My business has received training grants in the past. Does that have an impact?

Applicant businesses will be asked to document training grants received from any government source within the past three years and the outcomes of those grants. Requests will not be considered from businesses that have received funds under previous training initiatives and for which the contracted outcomes have not been met or completed. Only one RSVP grant may be received per program, and the receipt of other training funds (e.g. BUSINYS grant) will not prevent a business from applying for the RSVP grant.

Are the grants provided before the commencement of the training?

Funding will be available only on a reimbursement basis. That is, the business will pay the associated costs and then submit a voucher to the NYSDOL for reimbursement of those amounts.

What training costs can be funded?

Only the wages of an eligible employee enrolled in an approved RSVP OJT program will be reimbursed. The amount of wage reimbursement will be on a sliding scale dependent upon the trainee's hourly wage up to a maximum of 50%.

What costs cannot be covered?

The funds may not be used for:

- Administrative costs associated with the project

What happens if I have to lay off some employees after they're trained?

The RFA carries the stipulation that if any of the trained employees are laid off within one year of the end date of the training contract, the firm will be responsible for reimbursing the State for the training funds associated with those employees.

May I use a training provider or consultant to help write the application?

The applicant business is expected to develop the application itself after it has conducted an assessment of its training needs. The business is prohibited from using a training provider or consultant to write or contribute wording to the application. Failure to comply with this requirement will result in permanent disqualification from the DOL funding initiatives.

What is the deadline for RSVP application?

There is no specific deadline - applications will be continuously accepted by the NYSDOL and each will be scored on its own merits. The NYSDOL has set aside sufficient funds to support the expected demand for the current year. Funding in future years will be dependent on federal allocations and on the continued need for the program.

What next steps should I take?

Since this sheet can only highlight this OJT initiative, you should review the entire Request for Applications in the "Funding Opportunities" section of the Workforce New York web site (<http://www.workforcenewyork.com>). The RFA document describes the program expectations and requirements in detail.

What assistance can the GLOW WIB give me?

The application process requires that the employer provide assurances that they will utilize the local One Stop Center to identify qualified prospective candidates for training. All OJT trainees under this RFA must be registered in the New York State One Stop Operating System. In addition, the WIB has arranged for staff from local One-Stop System agencies to serve as advisors to the applying businesses. These advisors have been involved in prior RFA projects, so they have experience with this type of initiative. While they cannot write your grant application, they can help you develop a strong, persuasive request for funding.

How do I contact the GLOW WIB?

You may contact a WIB staff member by calling (585) 344-2042, ext. 239 or 1-866-674-4560, ext. 239. You may also send an e-mail message to mnichols@co.genesee.ny.us.