



GLOW WORKFORCE INVESTMENT BOARD
Genesee County Career Center
587 East Main Street, Suite 100
Batavia, New York 14020
Phone (585) 344-2042
Toll Free: 1-866-674-4560
Fax (585) 344-3266



GLOW YOUTH COUNCIL MEETING
Genesee County Career Center, Batavia
5/3/11
Minutes

MEMBERS PRESENT: Tim Anderson, Don Allen Insurance Agency; Scott Bischoping, Livonia School Superintendent; Mike Dehn, Trek, Inc.; Scott Gage, GC Job Development; Nita Hawkins, Livingston County Youth Bureau; Linda LeBlond, Wyoming County BEC; Deb Kerr-Rosenbeck, GC Youth Bureau; Carol Miller, Orleans County Job Development Agency; Linda Hesch, ACCES VR; Dave Rumsey, Wyoming County DSS Commissioner

WIB STAFF: Tammy Schmidt, Michele Nichols (minutes)

GUESTS: Matt Dussault, Wyoming County Community Action; Jack Hoffman, NYS DOL; Betty Colvin

EXCUSED: Rae Frank, WCCA, Peter Hazzan, GV BOCES; Jim Rose, Livingston County Sheriff's Office

ABSENT:

Introductions were made by everyone present at the meeting

Approval of Minutes/Corrections

Linda LeBlond made the motion to accept the minutes of 2/1/11, Mike Dehn seconded the motion; all members present at the meeting were in favor, and the motion was carried. All action items were reviewed. Jack did clarify that if elements are provided for free for some but not all it can/should be procured. The Budget Adjustment Request from Life Program did provide a breakout of Participant Costs and was voted by email and approved.

Budget Adjustment Request for Genesee County Job Development Bureau, Deb Kerr-Rosenbeck, YC Chair

The Budget Adjustment Request for Genesee County Job Development Bureau Form and Budget Summary was sent to members in advance of the meeting. Scott explained that he is requesting to shift \$2,290 from their Year Round In-School Youth To Employment Program Participant Costs to Participant Wage and Fringe to cover the cost of two participants in Work Experience positions for 140 hours each. VOTE> Linda LeBlond made the motion to approve the request to shift \$2,290 from PY2010 Year Round In School Youth to Employment Program Participant Costs to Participant Wage and Fringe to cover the cost of two participants in Work Experience positions for 140 hours each, Scott Bishoping seconded the motion, Scott Gage abstained; and all members present at the meeting were in favor, and the motion was carried.

PY 2011 Youth RFP Team Recommendations for Funding

Deb reported that the GLOW Youth Advisory Team reviewed and rated the proposals individually and submitted to WIB Staff before the RFP Team Meeting. They met and made recommendations based on an estimated funding level of \$150,000 and determined funding amount for each provider based on their average rating score. A summary of the proposal rating scores was distributed at the meeting. The exact amount of funding is not known yet and we don't know when it will be known. FOTA did help with the estimated amount of funding. Jack noted that Dawn did project about \$131,000 for funding available but it was suggested to estimate a little higher. It is expected that funding will come in closer to the \$130,000 level. If the funding amount is significantly decreased, the RFP Team would reconvene and come up with another recommendation with the possibility of elimination of 1 or more programs. Tim noted they asked that Jack and Dawn look at the RFPs and provide feedback but that they did not promote or demote any program. Deb thanked the RFP Team for their work as well as it still took a lot of their time to review, rate, and recommend funding. Tim thanked WIB Staff for putting together prior year performance information as it helped. It was noted that Carryover would be used to fund framework (that E&Ts provide) but the carryover amount is not known as well at this time. The PY2011 proposals do have to be funded with the PY2011 funding.

Deb noted that all of the proposals are programs we have funded before. It was noted that Wyoming Upward Bound renamed their program to LEAD but concept of program is the same. There weren't any issues and the funding amounts were based on the rating scores they received from the team as an average. It was noted that RFP Team revised the minimum rating score of 80% that was stated in the RFP. There were a few programs that were below and the team discussed and agreed to lower the score to 70%. Scoring seemed to be lower than in previous years. It was agreed that no lower scored proposal would be funded while eliminating a higher scored proposal – the lowest rated score proposal would be cut first. FOTA verified this was allowed to revise minimum rating score. The team did want to try to fund everyone if amount of estimated funding is available, but if there is a significant decrease, the lowest rated score proposal would be cut. Tim noted that the one that fell below 80% was close. Deb noted that it was good to have past performance along with the proposals knowing all the programs have performed well was helpful to them in the process. This recommendation comes from the GLOW Youth RFP Team and is open for discussion. It was noted again that if there is a decrease in funding, the team will review and provide a new recommendation with the possibility of eliminating 1 or more programs depending on the magnitude of difference of funding – the philosophy is they don't want to underfund everyone.

Dave Rumsey noted that they are all wonderful programs but would remind everyone to proofread and spell check their writing as it distracts from the reading and the program. Mike noted that the ratings mattered this year so the writing reflected as well as how well it was put together and how well the elements were being met. It was noted that the providers may get their own individual rating scores but others will not be shared. Deb noted that any concerns that RFP Team had about their proposal could also be shared.

VOTE> All members that were present at the meeting were in favor of the GLOW Youth Council RFP Advisory Team Recommendation for PY2011 that was presented; Scott Gage, Nita Hawkins, and Linda LeBlond abstained; and the motion was carried.

PY 2009 Final Budget Report and PY2010 Mid-Year Budget Report - Tammy Schmidt, Sr. GLOW WIB Coordinator

These reports were sent to members in advance of the meeting. Tammy reported that the PY2009 Final Budget Report was amended after audits were completed – one big change was in BOCES Spent for Year Amount, which was changed from approximately \$34,000 to \$7,873.67. There were other minor changes.

The PY2010 Budget Report is through December 31, 2010 and includes semi-annual evaluation scores and numbers stated vs. actual served. The GLOW Performance Benchmarks through 2nd quarter are:

- 1) Entered Placement in Employment or Education – 96.8%
- 2) Attainment of Degree or Certificate – 100%
- 3) Literacy Numeracy Gains Measure – failing at 37.1% - need to be at 45%. We have met in the past. Tammy is concerned - if we do fail it the first year, a performance improvement plan – if failed 2 years in a row, there could be a sanction. Tammy does know exactly every person failing or passing this benchmark. The main reason for the fail is some didn't have a pre-test done, or no post-test – usually because youth drops out of program and doesn't come back to post-test. Tammy reported that the RFP did ask out-of-school program providers to address how they were going to address the literacy/numeracy gain measure but some of them were not included in the writing. At this point there are 18 enrollments included in the measure (which could go up) and only 3 positives – 15 are negative for various reasons – mainly no post-test. How many it will take to reach the goal all depends on the number of new enrollments, which is a moving target. Everyone counts!

Deb asked if there is something we could do to ask the providers to consider this a priority in the new RFP Award Letters. Tammy noted that she gave out the performance charts. Some people that rated the proposals did not take off points for bad performance – they gave the full amount of points even for providers failing performance. Deb stated she understands that but you are relying on a RFP Team that doesn't do this every day to get that “fine nuance” and she did the best she could. Tammy stated no one asked any questions and she would have explained this information. Scott noted that this year would be a corrective action plan so hopefully we wouldn't fail the second year. Tammy stated she monitors very closely as the GLOW Performance expert. It was noted that the 15 lost are counted in this program year only. Scott commented the issue is getting them to come in to post-test. Some suggestions in getting the youth to come in to take the post-test is to have them sign a contract, giving them an incentive, or holding their last paycheck at the office for them to pick up. It was also noted that it's hard to get them to succeed on the post-test. Jack also noted that the benchmark was raised this year from 35% to 45% by the Feds. There is a call next week for Performance Negotiations but don't think we will be successful at this one. Jack noted that Tammy is great at analyzing this data and can help out. Scott noted it's a big help in knowing exactly who the kids are in the performance. Tammy noted that all providers were contacted and given a list of the youth that were negatively impacting the benchmark.

Deb would really like to make a recommendation stating this is a priority in the RFP Award Letters if it is something we missed because WIB Staff isn't allowed to tell them anything in the RFP meetings. Jack said they could just ask – Deb stated you have to know what to ask - Jack stated WIB Staff can offer relevant information but maybe that wasn't clear. Tim noted that if funding comes in less, figures could be rearranged and Deb stated they would certainly ask questions. Tammy stated that they could look at the performance charts spelled out very clearly who spends, who doesn't spend, who hits numbers and who doesn't, who hits performance and who doesn't, and it was spelled out really clearly from 2004 until 2010. Tim stated he did read it and took into consideration when scoring but was also very optimistic. Tammy stated there are repercussions to who you fund when GLOW fails a benchmark. Scott noted that Literacy/Numeracy applies to out-of-school – it is an out-of-school benchmark. Mike noted that Performance is one of the elements, which he looked at it but there were other elements so it affected only a portion of the scoring – there were 10 factors. Tammy noted Performance was a 20 point maximum score. Scott noted that the out-of-school providers are the E&Ts and they have a lot of experience chasing people for Literacy/Numeracy – maybe they need to strategize offering an incentive or holding last check to make sure we get them back in to post-test. It was also noted that some kids are just not going to pass it regardless due to disabilities, mental health issues, etc.

Tammy noted that GLOW has a chance getting 15% Incentive Funds for the new Customer Service Indicator, National Work Readiness Credential. GLOW took on the goal just in February and we received 16 free vouchers from the State. So far 13 of those 16 have tested and 11 have been passed – we are doing really well! Only need to test 50% of the OS youth and 30% need to pass – we do need more than 16 but have a couple months left. Right now we would need 8 more youth unless there are more enrollments – 50% of newly registered Out-of-School youth (7/1/10 – 6/30/11) have to be tested and 30% have to pass. Orleans Niagara BOCES has a one month curriculum and Genesee and Wyoming are teaching to the curriculum. Businesses don't seem to really know what it is – need to market – promote through BEA/BECs and Tammy will bring it to the Business Services Team. Deb commended Tammy for a good job on the performance.

Nita Hawkins, Livingston County Youth Bureau – A Job Fair will be held at the Genesee River Hotel on 5/11/10, 12 – 3 pm. People are finding job but still very busy in the office.

Deb Kerr-Rosenbeck, Genesee Orleans Youth Bureau – The Americorps program is full for current program year and they are still waiting for next budget starting October – it was out of the Federal budget but now is back in. Will be recruiting and having host sites meetings.

Betty Colvin – Asked about Summer Employment Program? Yes, should be similar to last year. She noted that her daughter who was having a hard time getting through her senior year did drop out and got her GED, which worked out very well with her. She noted that the programs that are being sponsored by this group really do come through and hope youth take it seriously.

Linda Hesch, ACCES – She has been busy with transition meetings and has met with all the high schools – except for Pembroke which is next week. She noted that follow through with youth is always a challenge for them as well.

Matt Dussault, WCCA – Waiting to get geared up for the Summer Program.

Scott Gage, Genesee County Job Development - They will utilize small pot of WIA money and TANF funds for summer program. They have been doing testing for Work Readiness Credential, which has been very successful. There has been dramatic increase in job listings – over 300 in Genesee County! Manufacturing jobs are coming back.

Carol Miller, Orleans County Job Development – Cindy Troy, her youth counselor and Orleans Niagara BOCES put together 4 week program for youth – 7 completed and 5 passed the NWC. They are in process of developing a 240 hour Business Certificate Program (typing, filing, office skills), which should start June 1. Chase Bank is looking to hire 50 people by 5/31/11. They will be assisting with recruiting and will let everyone know.

Jack Hoffman, NYS DOL – Waiting to find out Budget figures – Federal Government watching State closely. Third Quarter Performance should be out soon. He complimented GLOW on having a good coordinated effort with the Work Readiness Credential – ACTION ITEM> Jack will inquire about getting more free vouchers – they will have to be assigned by the end of May.

Linda LeBlond, Wyoming BEC – They are celebrating their 30th Annual Breakfast Meeting on Friday at the Bryncliff and distributed invitations. They will have a Banquet for their Work Skills Program for the participants who will receive Certificates at the Valley View Inn where they will also be taught etiquette at fine dining restaurant on 5/23/11 and distributed invitations to that as well.

Scott Bischooping, Livonia School Superintendent – State Board Regents is considering upgrading requirements for graduation such as adding 4th year math and possibly having the English and Math but offer an option choosing area of three choices (history, science).

Deb reported that we will inform you of the Funding when we know. The meeting adjourned at 3:52 p.m.

The next Meeting is: October 4, 2011, 3 – 4:30 p.m. at GC Career Center, Batavia